

MINUTES OF THE
OLIVER SOIL CONSERVATION DISTRICT
CENTER, NORTH DAKOTA
February 3rd 2017

Meeting called to order by Mike Bauer at 12 pm

Those present were:

Chairman – Mike Bauer

Vice Chairman – David Porsborg

Secretary – JD Hanson

Members – Alan Schwalbe, Dale Berg

Others – Val Hartman

Stuart Blotter

Brandon Bott

Rick Schmidt

1. Minutes of the January meeting were approved as printed.
2. Financial Report
Motion by Schwalbe and seconded by Berg to accept financial report as presented. Said report to become a part of these minutes. Motion carried.
Bills to be paid:
Motion by Berg and seconded by Porsborg to pay bills as presented. Motion carried.
3. Review Accounts Receivable
Reviewed as of 2/1/16
Hanson asked to bring contract, with ideas about putting more of drill responsibility on renter.
4. District Conservationist Report
See written
5. Stuart Blotter
Wanted to visit with Board, brought up importance of the co-operative work agreement.
6. District Manager Report
Hanson reported that he had visited with Keith Oestreich and he plans to again plant corn for the SCD. Hanson also reported that he visited with a rep from Northern Plains about the auto steer and hopes to get that purchased soon. Board was updated on achievement winner picture project plans. Tree numbers are still climbing as we have added almost 50 thousand feet since last meeting. Hanson reported how he is planning on meeting with the county at their next commissioner meeting to discuss the development of a snow problem map. Finally Hanson brought up the Supervisor accreditation and the board will meet on February 13th at 5:00 to start the process of completing that course.
7. Extension Agent Report
Extension agent Rick Schmidt gave board update on Crop and Livestock Banquet, he also reminded board of training dates for Best of the Best, Agri –International, and center Pesticide Trainings.
8. Old Business:
 - a. Blaine Wilkins Drill Issue - **Motion by Schwalbe Second by Berg to waive \$30 from Blaine Wilkins Bill, due to fertilizer issues. Motion carried.**
 - b. Producer Meeting – Hanson visited with board about tentative agenda, board approved of schedule. **Motion by Berg, seconded by Porsborg to feed individuals attending a meal of chili and breadsticks. Motion carried.**

- c. Ladies Ag Night – board agreed to host event the 4th of April with Happy Days as the theme. Hanson is to look for presenters that may be entertaining and email ideas to board to get their approval. Also board discussed gardening as ideas of interest for the educational portions. Hanson will also look for other ideas and present at March meeting.
 - d. 2017 Budget – Hanson gave some updated numbers from the January meeting to better represent the tree numbers. **Motion by Schwalbe, second by Porsborg to approve the 2017 budget with the updates to tree related income and expense and Hanson’s wages, and a copy of the budget become a part of these minutes. Motion carried**
9. New Business:
- a. 2017 Achievement Winner – Hanson just informed board that they should start thinking about a 2017 winner.
 - b. Oliver CO. Gun Club Donation – **Motion by Schwalbe second by Porsborg to donate \$250 to assist with the purchase of a new back stop. Motion carried.**
 - c. Earth Team Donation - **Motion by Berg second by Schwalbe to donate 50 trees to the earth day celebration.**
 - d. **Adding the Square – Hanson ran the idea of providing the service of accepting credit cards by the board, the Square has no monthly**
10. Other Business
- a. Hanson Review - **Board completed review of Hanson, motion by Berg second by Schwalbe to increase Hanson’s pay by 75 cents per hour. Motion carried**
11. Next Meeting March 3rd @ 11 am

Respectively Submitted

JD Hanson, Manager
Oliver Soil Conservation District

Oliver Soil Conservation District
Profit & Loss Budget vs. Actual

January 1 through December 15, 2011

	2016	2016	2017
	Budget	Actual	Budget
Uncategorized Income			
Misc Income			
319 Programs	\$ 1,500.00	\$ 2,228.41	\$ 1,500.00
Interest, dividends, Refunds	\$ 1,000.00	\$ 1,637.02	\$ 1,500.00
Mill Levy & Liability Insurance	\$ 25,000.00	\$ 31,023.87	\$ 28,000.00
No-Till Row Planter	\$ 5,000.00	\$ 15,383.80	\$ 12,000.00
No-Till Drill	\$ 15,000.00	\$ 15,751.60	\$ 15,000.00
Roller Crimper	\$ 100.00	\$ -	\$ 100.00
Sale of Equipment		\$ -	\$ 500.00
Soil Sampling	\$ 17,000.00	\$ 8,593.03	\$ 16,000.00
Technician Assistance	\$ 14,000.00	\$ 17,108.54	\$ 14,000.00
Tree Saw	\$ 1,000.00	\$ -	\$ 1,000.00
Tree Weed Control	\$ 50,000.00	\$ 84,200.80	\$ 65,000.00
Trees	\$ 28,000.00	\$ 47,056.25	\$ 38,000.00
Apple Trees	\$ 2,000.00	\$ 1,875.00	\$ -
Grass/Cover Crop Seed Sales	\$ -	\$ 3,793.76	\$ 4,000.00
	\$ 159,600.00	\$ 228,652.08	\$ 196,600.00
Reconciliation Discrepancies			
New Building			
Construction Expense			
New Building Other			
Total New Building	\$ -		\$ -
Supervisors			
Supervisor Expense	\$ 500.00	\$ 482.66	\$ 500.00
Supervisors - Other			
Total Supervisors	\$ 500.00	\$ 482.66	\$ 500.00
Payroll Expenses			
ManagerWages	\$ 48,880.00	\$ 49,675.25	\$ 51,500.00
H Insurance Mgr. (Company Paid)	\$ 3,333.42	\$ 3,318.00	\$ 3,333.42
Health Savings Account	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Simple IRA Co. Match	\$ 1,466.40	\$ 1,486.21	\$ 1,545.00
Planter Wages	\$ 2,000.00	\$ 4,912.51	\$ 4,500.00
Tree Crew Wages	\$ 9,000.00	\$ 13,734.83	\$ 10,000.00
Supervisor Wages	\$ 1,700.00	\$ 2,000.00	\$ 2,400.00
Company Paid Employee Taxes	\$ 4,710.87	\$ 5,408.89	\$ 5,232.60
Milage Reimbursmant	\$ 1,300.00	\$ 1,399.23	\$ 1,200.00
Payroll Expenses - Other			
Total Payroll Expenses	\$ 76,390.69	\$ 85,934.92	\$ 83,711.02
Overhead			
Intereste on Loans (operating)	\$ -	\$ 335.22	\$ -

Oliver Soil Conservation District
Profit & Loss Budget vs. Actual

January 1 through December 15, 2011

	2016		2017	
	Budget	Actual	nce +	Budget
Interest on Planter loan	\$ 1,200.00	\$ 1,081.59		\$ 1,000.00
Interest on Building Loan	\$ 5,000.00	\$ 4,684.56		\$ 4,400.00
Audit / Review	\$ 75.00	\$ 75.00		\$ 75.00
Insurance Equip & Building	\$ 5,000.00	\$ 3,835.42		\$ 4,000.00
Building	\$ 700.00	\$ 3,077.38		\$ 700.00
Utilities	\$ 1,500.00	\$ 1,574.37		\$ 1,600.00
Overhead - Other				
Total Overhead	\$ 13,475.00	\$ 14,663.54		\$ 11,775.00
Dues & Memberships	\$ 1,325.00	\$ 1,325.00		\$ 1,325.00
Office				
Donations	\$ 150.00	\$ 298.99		\$ 500.00
Ad & Printing	\$ 100.00	\$ 30.00		\$ 100.00
Office Supplies	\$ 1,000.00	\$ 278.76		\$ 800.00
Newsletter & Postage	\$ 2,500.00	\$ 1,551.22		\$ 2,000.00
Website	\$ 100.00	\$ 119.76		\$ 100.00
Office - Other				
Total Office	\$ 3,850.00	\$ 2,278.73		\$ 3,500.00
Education				
Awards & Education				
Producer Meeting	\$ 500.00	\$ 207.05		\$ 500.00
Zero Till Workshop	\$ 200.00	\$ -		\$ 390.00
Demo Plot				
Soil Stewardship	\$ 100.00	\$ 113.79		\$ 100.00
Employee Education	\$ 150.00	\$ -		\$ 150.00
School Education Day	\$ 700.00	\$ 190.00		\$ 500.00
Eco-Ed Day	\$ 1,000.00	\$ 1,083.06		\$ 1,000.00
Ladies Ag	\$ 1,500.00	\$ 1,234.84		\$ 1,500.00
Local Awards Banquet	\$ 1,500.00	\$ 1,386.76		\$ 1,500.00
Scholarship	\$ -	\$ -		\$ 500.00
Convention Employees	\$ 350.00	\$ 348.80		\$ 350.00
Convention Supervisor	\$ 1,500.00	\$ 1,512.90		\$ 1,800.00
Convention Achievement Winner	\$ 800.00	\$ 900.00		\$ 800.00
Awards & Education - Other				
Tours	\$ 100.00	\$ 100.00		\$ 100.00
Christkindlemarket	\$ -	\$ 107.19		\$ 100.00
Total Awards & Education	\$ 8,400.00	\$ 7,184.39		\$ 9,290.00
Services				
Trees				
Nursery Trees	\$ 12,000.00	\$ 18,435.53		\$ 15,000.00
Fabric	\$ 9,000.00	\$ 18,005.96		\$ 20,000.00
Apple Trees	\$ 1,200.00	\$ 1,218.00		
Tree & Fabric Repairs	\$ 1,000.00	\$ 3,266.00		\$ 1,500.00
Tree & Fabric Fuel	\$ 1,250.00	\$ 960.56		\$ 1,300.00

2:22 PM
12/15/11
Accrual Basis

Oliver Soil Conservation District
Profit & Loss Budget vs. Actual

	2016		2016		2017	
	Budget	Actual	Actual	Actual	Budget	Budget
Supplies	\$ 500.00	\$ 741.90			\$ 600.00	
Sales Tax	\$ 362.45	\$ -			\$ 583.80	
Trees - Other						
Total Trees	\$ 25,312.45	\$ 42,627.95			\$ 38,983.80	
No Till Planter						
Tractor Maintenance and Repair	\$ 1,000.00	\$ -			\$ 1,000.00	
Tractor Rental						
Planter Fuel	\$ 500.00	\$ 1,440.53			\$ 1,500.00	
Planter Repairs	\$ 1,000.00	\$ 3,764.69			\$ 1,000.00	
Total No Till Planter	\$ 2,500.00	\$ 5,205.22			\$ 3,500.00	
No-Till Drill						
No-Till Drill Fuel	\$ 750.00	\$ 273.70			\$ 750.00	
No-Till Drill Repairs	\$ 5,000.00	\$ 6,885.72			\$ 3,000.00	
Total No-Till Drill	\$ 5,750.00	\$ 7,159.42			\$ 3,750.00	
Soil Sampler						
Soil Sampler Repairs	\$ 1,000.00	\$ 1,918.47			\$ 1,500.00	
Soil Sampler Fuel	\$ 500.00	\$ 605.18			\$ 600.00	
Soil Sampler Expense	\$ 4,000.00	\$ 4,311.43			\$ 4,000.00	
Soil Sampler - Other						
Total Soil Sampler	\$ 5,500.00	\$ 6,835.08			\$ 6,100.00	
Marshall Tree Saw						
Tree Saw Repairs	\$ 200.00	\$ -			\$ 200.00	
Tree Saw Fuel	\$ 200.00	\$ -			\$ 200.00	
Total Marshall Tree Saw	\$ 400.00	\$ -			\$ 400.00	
Total Services	\$ 39,462.45	\$ 61,827.67			\$ 52,733.80	
Grass / Cover Crop Seed	\$ -	\$ 3,447.02			\$ 3,600.00	
Equipment Purchase	\$ 5,000.00	\$ 1,345.68			\$ 5,000.00	
Principal Payment	\$ 7,000.00	\$ -			\$ 7,000.00	
	\$ 155,403.14	\$ 178,489.61			\$ 178,434.82	
Net Income	\$ 4,196.86	\$ 50,162.47			\$ 18,165.18	

MINUTES OF THE
OLIVER SOIL CONSERVATION DISTRICT
CENTER, NORTH DAKOTA
Special Meeting
February 13th 2017

Meeting called to order by Mike Bauer at 5:02 pm

Chairman – Mike Bauer

Others –

Vice Chairman – David Porsborg

Secretary – JD Hanson

Members – Alan Schwalbe, Dale Berg, Lonnie Henke

1. Board met to start the process of completing the Supervisor Accreditation Program, Completed sections 1 through 9 and section 11. Will again assemble on Monday February 20th at 5 pm.

Meeting adjourned at 8:45 pm

Respectively Submitted

JD Hanson, Manager
Oliver Soil Conservation District

MINUTES OF THE
OLIVER SOIL CONSERVATION DISTRICT
CENTER, NORTH DAKOTA
Special Meeting
February 20th 2017

Meeting called to order by Mike Bauer at 5:02 pm

Chairman – Mike Bauer

Others –

Vice Chairman – David Porsborg

Secretary – JD Hanson

Members – Alan Schwalbe, Dale Berg, Lonnie Henke

1. Board met to start the process of completing the Supervisor Accreditation Program, Completed sections 1 through 9 and section 11. Will again assemble on Monday February 20th at 5 pm.

Meeting adjourned at 8:45 pm

Respectively Submitted

JD Hanson, Manager
Oliver Soil Conservation District

NRCS Activity Report
To the
Oliver Soil Conservation District Board
Date: February 3, 2017
By District Conservationist Val Hartman

WORKLOAD

Programs

EQIP

- 2017
 - LWG Grassland – 5 preapproved - \$406,000, LWG Cropland – 4 preapproved - \$95,000 contracted by February 24th, 2017
 - AFO – CAP - 1 preapproved - \$10,000 – contracted by March 24th, 2017, 1 still in ranking process

CSP

- 16 contracts - 1 payments left to process
- February 3, 2017 is sign-up deadline
 - 5 applications – rank by March 31st, 2017

CRP Grasslands

- 2 approved to contract

OMG (Oliver/Morton/Grant) Grant

- 2 to contract

INFORMATION

Sarah Hamilton hired by NDASCD – located in Mandan FO, tentative start date March 1st
Annie-s Project – Monday night 6-9, 11 attendees – 3 Oliver County
CREP (Conservation Reserve Enhancement Program) – coming to Oliver County
Filter/Buffer Strips, Pollinator/Honeybee, PLOTS
Locally Led Conservation Meeting

MEETINGS, TRAINING, SCHEDULE

February 6, 13, 27, March 6, 13 – Annie’s Project Dates
February 10 – Val Leave
February 17 – Branden Leave
February 24 – Producer Meeting
March 3 – SCD Meeting and Locally Led Conservation